Department of
Candidate Evaluation Worksheet: _____
– Stage 1 Application Review
(Position)
Candidate Name (Last, First):_____**Reviewer's Initials _____**

		Criteria	Rating	Score	Comments/Source (a = cover letter; b=CV;c=teaching statement; d=research agenda; e=scholarly publication; f=transcript)
Required qualifications	1	**Earned doctorate in XXXX or a related field from an accredited university**	☐Yes ☐No ☐ABD __ Reading (20 pts.) ___Appropriately Related ____ (15 pts.) ___ Unrelated (0 pts.)) (field)		
	2	**Two years of successful elementary teaching experience (K-6; K-3 preferred)**	☐Yes (circle: K, 1, 2, 3, 4, 5, 6) ☐No (0 pts.) (K-3 preferred) **Preferred K-3 (20 pts)** **Elementary K-6 (10 pts)**		
	3	**Demonstrated experience with reading assessments and data-driven instruction for students who struggle with reading**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	4	**Demonstrated experience working with diverse student populations**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	5	**Cover letter relates the applicant's ability to enhance our students' reading education and help College attain goal related to working with diverse students in urban settings.**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	6	**Teaching statement addresses the responsibilities of the position.**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	7	**Research agenda addresses the responsibilities of the position**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	8	**Demonstrated experience presenting at state or national conferences**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	9	**Demonstrated experience in or potential for grant proposal development**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	10	**Demonstrated experience or research in early literacy/urban education**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	11	**Demonstrated experience conducting research and writing for scholarly publications**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	12	**Demonstrated experience teaching at the college or university level.**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	13	**Demonstrated successful teaching at the college or university level via teaching evaluations/reviews**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		
	14	**Demonstrated commitment to professional service (e.g. mentoring doctoral students)**	5 4 3 2 1 0 Excellent Very Good Fair Poor Very Poor None		

Adapted from rubric created by: Created by ALM 2014 for asst. prof position at UNC Charlotte